

**DECISIONS**  
**Oxfordshire Environment and Waste Partnerships**  
**Meeting on Friday 17 January 2014**  
**DECISIONS**

**Summary of the decisions taken  
at the meeting of the Oxfordshire Waste Partnership  
and the meeting of the Oxfordshire Environment Partnership  
held on 17 January 2014**

1. Date of publication of this summary:-

24 January 2014

2. Decisions (if any) taken as a matter of urgency under Overview and Scrutiny Procedure Rule 16 (and not therefore subject to the call-in procedure):-

None

3. Date by which notice of call-in of any of the following decisions must be received in writing by the Chief Executive (see notes below):-

Noon on Wednesday 29 January 2014

4. Notes:-

- (a) For background documentation to the following decisions, please refer to the agenda and supporting papers (copies of which are available on the Council's website ([www.cherwell.gov.uk](http://www.cherwell.gov.uk)) or from the Head of Law and Governance);
- (b) Notice of call-in must be submitted in writing, by email or text to the Chief Executive by the deadline specified above, and must state the reason or reasons why "call-in" has been requested;
- (c) Call-in can be requested by any six non-executive members of the Council.

However, if at any point during a municipal year the total number of opposition councillors is six or less the total number of non-executive members required to call-in a decision shall be the total number of opposition councillors less two.

- (d) Decisions not called-in by the deadline specified above will become effective immediately the deadline has expired (unless they are recommendations to the Council).
- (e) The Council has stipulated that the call-in procedure should not be used to challenge decisions as a matter of course and should be used only when fully justified.

**Sue Smith**  
**Chief Executive**

## Decisions

### Oxfordshire Environment Partnership

Decisions of the OEP should be circulated to all councillors by each authority within two days of receipt. The OEP has no formal decision making powers but individual decisions can be made by each authority's representative and are then eligible for call-in under each authority's call-in procedures. Items where individual Cabinet/Executive member decisions are required are marked.

|   | <b>Agenda item</b>  | <b>Decision (in bold where different from report recommendations)</b>   | <b>Action by:</b> |
|---|---|---|-------------------|
| 1 | <b>Declaration of disclosable pecuniary interest</b>  | <b>None.</b>  |                   |
| 2 | <b>Addresses and questions to the partnership</b>   | <b>None.</b>  |                   |
| 3 | <b>Minutes of the previous meeting</b>  | <b>Agreed.</b>  |                   |
| 4 | <b>Oxfutures project</b>  | <b>Mairi Brookes, Oxfutures Project leader, Oxford City Council and Anthony Simpson from the Low Carbon Hub gave a presentation on the project including funding and the partners' roles.</b><br><br><b>There is a launch event on 24 January 2014 with keynote speakers.</b> |                   |
| 6 | <b>Chairman's announcements</b>   | <b>None.</b>  |                   |
| 7 | <b>Community engagement and education on environmental impact<br/>- Contract Procurement update</b> | <b>See Waste Partnership minutes.</b>   |                   |

## Decisions

### Oxfordshire Waste Partnership

Decisions of the OWP should be circulated to all councillors by each authority within two days of receipt. The decisions of the OWP shall be deemed to be the decisions of the Partner Authorities and shall be subject to the call-in procedure of each Authority. Any call-in requests must be made to the administration of the individual authorities within five days of publication. Partner authorities must notify the host authority immediately of any call-in.

|          | <b>Agenda item</b>  | Decision (in bold where different from report recommendations)  | Action by:                               |
|----------|---|---|--|
| <b>3</b> | <b>Declaration of disclosable pecuniary interest</b>  | See minutes.  |  |
| <b>4</b> | <b>Addresses and questions to the partnership</b>   | None.   |  |
| <b>5</b> | <b>Minutes of the previous meeting</b>  | Agreed.   |  |
| <b>6</b> | <b>Role of Host Authority and future meeting dates</b><br><br><b>Purpose:</b> To advise of future charring arrangements for the Oxfordshire Waste Partnership joint committee and Environment Partnership, and to propose future meeting dates.         | <b>Agreed</b> meetings starting at 10.00am on dates as set out:<br>20 June 2014<br>24 October 2014<br>23 January 2015<br>27 March 2015<br>26 June 2015<br>23 October 2015<br>22 January 2016<br>18 March 2016<br><br>Agreed meetings to be at <b>South Oxfordshire District Council offices.</b>  | All members and attendees to note dates. |
| <b>7</b> | <b>Future OWP funding</b><br><br><b>Purpose:</b> To discuss the announcement by Oxfordshire County Council that it will cease funding Oxfordshire Waste Partnership from March 2015 and to consider the implications for the future of the partnership. | The Chairman took this item second.<br><br>Noted the communications from Cllr Rose and the recommendations considered at the scrutiny committee.<br><br>Acknowledged the difficulties OCC faced and the value for money the partnership provided. Discussed options.<br><br>Noted that the partnership's vision was to increase recycling and reduce waste and carbon emissions, and thereby generate savings, and that the action plan was delivering results. |  |

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|   |   | <p>Noted that the budget for 2014/15 had been agreed at the last meeting and there was a protocol in the formal legal agreement for withdrawal from the partnership.</p> <p>Noted that there was value in retaining the partnership to maintain the considerable benefits of collaborative working.</p> <p><b>Agreed:</b></p> <ul style="list-style-type: none"> <li>• <b>all councillors would brief their leaders on the value of the partnership, its successes, role, and future in advance of the Leaders' meeting.</b></li> <li>• <b>that the Chairman should attend the County's cabinet and council meetings to request that it revises its proposal to cease funding OWP from March 2015 and instead continues its support for the partnership; and,</b></li> <li>• <b>To ask the Waste Partnership Coordinator to present options on alternative ways of continuing the partnership's work in the light of the County Council's final decisions at the next meeting.</b></li> </ul> | <p>All councillors and senior officers</p> <p>DD/RW</p> <p>WL</p> |
| 1 | <p><b>Community engagement and education on environmental impact - Contract Procurement update</b></p> <p><b>Purpose:</b> Update on the procurement of community engagement and environmental education services.</p> | <p>The Chairman considered this item after the discussion on future funding.</p> <p><b>Agreed: given the uncertain funding, to proceed with a one-year extension to the current Groundworks contract rather than proceed with the procurement exercise.</b></p>   | GH/WL   |
| 8 | <p><b>Waste Prevention Programme for England</b></p> <p><b>Purpose:</b> To consider the new Waste Prevention Programme for England recently published by</p>  | <p><b>Agreed:</b></p> <ul style="list-style-type: none"> <li>• to note the new national waste prevention programme;</li> <li>• that OWP seeks to play an active role in its implementation by contributing to relevant forums</li> </ul>  | All senior officers/ WL   |

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|    | Government.  | and work programmes, and that <ul style="list-style-type: none"> <li>OWP continues to prioritise waste prevention, reuse and repair in Oxfordshire through the implementation of its waste prevention strategy.</li> </ul>  |    |
| 9  | <p><b>Joint Municipal Waste Management Strategy Action Plan 2014/15 - 2016/17</b></p> <p><b>Purpose:</b> To agree an action plan for 2014/15 – 2016/17 to implement the Oxfordshire Joint Municipal Waste Management Strategy (JMWMS).</p> | Agreed the action plan as attached at Appendix 1 of the report.   | WL |
| 10 | <p><b>Performance monitoring update</b></p> <p><b>Purpose:</b> To provide a quarterly update on the performance of the Oxfordshire Waste Partnership.</p>  | <p><b>Agreed:</b></p> <ul style="list-style-type: none"> <li>to note the high level risks set out in section 2.3 and the accompanying mitigation measures;</li> <li>to note the upward trend in the amount of waste landfilled, declining recycling levels and increased fly-tipping continue to be reviewed; and</li> <li>to review the action plan in <b>the light of the County Council’s decision on future funding.</b></li> </ul> |    |
| 11 | <p><b>Household Waste Recycling Centre for the Chipping Norton area</b></p> <p><b>Purpose:</b> To consider options for future HWRC provision in the Chipping Norton area.</p>  | <p><b>Agreed:</b> to note the concerns from WODC regarding the lack of HWRC facilities and ask that the County Council review the provision of HWRCs serving the north of the County.</p>   |    |
| 12 | <p><b>Residual Waste Treatment and Bulking &amp; Haulage Projects update</b></p> <p><b>Purpose:</b> To update on the progress on the residual waste treatment and bulking and haulage projects.</p>  | <p><b>Agreed:</b></p> <ul style="list-style-type: none"> <li>to note and support the progress made on the residual waste treatment project.</li> <li>to note and support the progress made on the bulking and haulage contracts for the efficient delivery of waste to the Ardley EfW facility.</li> <li><b>to add consideration of the disposal of bulky waste to</b></li> </ul>   |    |

|           |  | <b>future reports.</b>  |  |
|-----------|--|---|--|
| <b>13</b> | <p><b>Sustainable Clothing Action Plan</b></p> <p><b>Purpose:</b> To seek approval for Oxfordshire Waste Partnership to become a signatory to the Waste and Resources Action Programme (WRAP) Sustainable Clothing Action Plan (SCAP).</p> | <p><b>Agreed:</b></p> <ul style="list-style-type: none"> <li>• that Oxfordshire Waste Partnership signs up to become a Supporter of SCAP; and</li> <li>• to note the good work undertaken by partner councils to divert textiles from landfill and to continue to support this.</li> </ul>  |  |
| <b>14</b> | <p><b>Chairman's announcements</b></p>   | <p>The Chairman thanked Rebecca Lake, whose secondment in to the role of OWP Communications Officer finishes at the end of January with Paul Mocroft returning.</p> <p>The Chairman congratulated Oxford City Council which was named as a finalist at the APSE annual awards held on 5 December. The City Council was nominated in the following categories:<br/> Refuse Collection<br/> Street Cleaning<br/> Transport &amp; vehicle maintenance<br/> *Winning the Most Improved Refuse Collection Service Award.</p> |  |